

To: Robert Law[rlaw@demaximis.com]; Vaughn, Stephanie[Vaughn.Stephania@epa.gov]
Cc: Willard Potter[otto@demaximis.com]
From: LaPoma, Jennifer
Sent: Thur 1/30/2014 4:06:00 PM
Subject: RE: Draft agenda for 2/6/14 RI/FS technical meeting....

Sure...

Ground Rules

Communication among meeting attendees

1. Speak one at a time.
2. Express your own views.
3. No personal attacks.
4. Avoid grandstanding and filibustering.
5. Stay on track with the agenda.
6. Communicate openly and clearly.
7. If you're recording, please let others know.

From: Robert Law [mailto:rlaw@demaximis.com]
Sent: Thursday, January 30, 2014 10:54 AM
To: LaPoma, Jennifer; Vaughn, Stephanie
Cc: Willard Potter
Subject: Re: Draft agenda for 2/6/14 RI/FS technical meeting....

Can you share the Hudson River Mtg rules? Is there a summary?

>>> "Vaughn, Stephanie" <Vaughn.Stephania@epa.gov> 1/29/2014 5:02 PM >>>

Please feel free to edit. it turns out I will be in the office tomorrow afternoon (working from home in the morning).

Thanks

Agenda

1. EPA Introduction - purpose and format of meetings
2. Overview of draft Conceptual Site Model prepared by CPG - 1 hour
3. Schedule and deliverables for RI/FS - 0.5 hours
4. Overview of Remedial Investigation Report - Table of Contents, 0.5 hour
5. Overview of Risk Assessments - 1 hour
6. Overview of Feasibility Study - 0.5 hours
7. Feedback/Open Discussion - 1 hour
 - a. Summary of key issues/areas of concern
 - b. Process moving forward

Where: K&L Gates Offices, One Newark Center, 10th Floor, Newark, NJ

When: 10 am to 3:30 pm